





## The Kings Road Nursery

102 Kings Road, Richmond, TW10 6EE, Tel: 020 8948 8853

Email: kingsroadnursery@btconnect.com

### Coronavirus Risk Assessment: **Review date: 30.07.2020**

	Well being and education (Hygiene)	<p>Hygiene routines will be taught at appropriate levels to the children- sneezing into a tissue, wiping runny noses etc.</p> <p>Activities will require sterilising between uses. Activities may safely be shared within a bubble, but must be cleaned before use with another bubble. <del>Thinking about the use of individual trays for messy play and artwork.</del> Soft furnishings will be removed.</p> <p>Continue to meet the existing learning and development requirements, with regards to the EYFS as far as it is possible as set out in the temporary guidance.</p> <p>Maintain a focus on children's mental health and attachment needs.</p> <p>Cups/beakers will only be used once before being washed and the children will not be able to serve themselves at mealtimes.</p>	Low/ Moderate	<p>Staff to be reminded only two people allowed in the kitchen and office at a time</p> <p>Introducing newly published coronavirus/ germ books that are age appropriate (downloadable from the internet).</p> <p>Bubble children with familiar peers and staff.</p>	Angie/Holly
Parents:	Drop off/ collection (Hygiene)	<p>Parents need to social distance when dropping off/collecting.</p> <p>Use the buggy park gate to enter the garden and exit via the back fire exit.</p> <p>Each 'bubble' group will be dropped off at a different door.</p>	Moderate	<p>Parents reminded to keep social distance when dropping off/ collecting their child/ren</p> <p>Clear and concise signs placed in appropriate places</p>	Managers



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	Communication	<p>Hand sanitizers available for parents and children's use at each entrance. Only parents who are symptom free, or who have completed the required isolation period should drop off/ collect.</p> <p>Only one parent should be dropping off the child, without siblings, where possible, (unless they are attending the nursery).</p> <p>Providing parents with information on the role they play in keeping the children safe at the nursery.</p> <p>Ensuring parents understand the importance of being available to collect their child immediately should they become unwell, as well as reporting symptoms.</p> <p>If we need a parent to sign a consent or accident form, we will request that an email is sent to us instead, allowing authorization.</p>	<p>High</p> <p>Low</p>	<p>to facilitate drop off and collection.</p> <p>Regularly communicating with parents to keep up to date on their health.</p> <p>If a child is finding it difficult to settle, arranging for parents to attend settling sessions. Minimalizing contact between parent, staff and other children. To take place in the garden.</p> <ul style="list-style-type: none"> <li>• see Covid-19 Arrangements for Transition &amp; settlers meetings procedure for new children</li> </ul> <p>Regular email contact to be maintained.</p>	<p>Prearranged with additional risk assessment by management.</p> <p>Management.</p>
Staff:	Attendance	Staff will be gradually brought back from furlough as required by the Nursery. Assessing each staff		Supervisions to be held when appropriate. Operating	Everyone





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	Communication	<p>Staff will be fully supported to protect their well-being in a variety of ways. Staff have been updated with new working practices and procedures – including infection control</p> <p>Staff will be provided with the guidelines in which they will be expected to adhere to.</p>	Low	<p>Operating with an open door policy and encouraging staff to report any concerns daily.</p> <p>Staff training to be given to all.</p> <p>Online conferences (zoom calls) can be arranged if staff have questions/ concerns they wish to raise prior to starting back at the nursery.</p>	Individual staff members/ Managers
Visitors:	Visits	<p>Visitors will be temporarily suspended, along with all external teachers, Fit and Fun and Caterpillar music.</p> <p>Only essential visitors will be permitted access (for example. builders if required etc) with additional risk assessments to be carried out. They will preferable attend when no children are present.</p> <p>Parents will drop off/ collect at allocated entrances.</p>	Low	<p>Provide application forms and brochures to prospective parents via email- inviting visitors back once safe to do so.</p> <p>Any visitors for interviews or parents of settlers will be required to complete a Covid19 questionnaire</p>	Management



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				outside front entrance and remain outside.	
Premises (Health and Safety): :	<p>Building</p> <p>Cleaning</p> <p>Resources</p>	<p>The building will be thoroughly checked and cleaned before re-opening, including Fridges and all appliances.</p> <p>Windows and doors will remain open where possible to allow ventilation.</p> <p>Appropriate partitioning will be used to separate areas within the nursery for bubbles.</p> <p>Risk assessments of indoor and outdoor areas will continue to be observed and used.</p> <p>All entrances will be utilised.</p> <p>The nursery will be deep cleaned daily, along with regular sterilising of frequently touched surfaces/ communal areas.</p> <p>All staff to be familiar with the below link.</p> <p>Covid-19: Cleaning in non-healthcare settings <a href="https://www.gov.uk/government/publications/covid19-decontamination-in-non-healthcaresettings/covid-19-decontamination-in-nonhealthcare-settings">https://www.gov.uk/government/publications/covid19-decontamination-in-non-healthcaresettings/covid-19-decontamination-in-nonhealthcare-settings</a></p> <p>Outdoor equipment will be sprayed before and after use- using sterilising spray guns.</p> <p>Sheets and bedding will be washed daily and our cleaners will implement extra covid-19 thorough cleaning of the setting daily.</p>	<p>Low</p> <p>Moderate</p>	<p>An extra member of staff will be available to clean surfaces throughout the day.</p> <p>Cleaner to be informed of additional job requirements.</p> <p>Sleep toys should be kept to a minimum- dummies stored in bags. Ensure bedding has</p>	<p>Everybody- if required.</p> <p>Only if needed.</p> <p>Parents of particular bubbles.</p> <p>Extra staff member</p>



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		<p>Tissues must be disposed of immediately in bins with lids on.</p> <p>Resources will be assessed for cleaning/ sterilizing ease. All resources unable to be cleaned will be removed.</p> <p>Each bubble will have access to a set of toys weekly.</p> <p>Garden toys will be limited, big equipment being cleaned between use.</p> <p>Children will not be allowed to bring toys from home, unless essential for well being. These toys should be cleaned appropriately upon arrival.</p> <p>Resources required by staff, for example pens, pencils or ipads, should be allocated to a staff member where possible and cleaned between use.</p>	Moderate	<p>laundry disinfectant in wash load. Nail scrubbing brushes need to be disinfected daily and soaked in sterilising solution weekly.</p>	
Travel	Travel to and from the nursery	<p>Most parents walk, cycle, scoot or travel by car.</p> <p>Parents will be encouraged not to use public transport.</p> <p>Parents will be encouraged to travel to the nursery separately, without peers, and lone parent drop offs/ collections will be advised.</p> <p>Staff will be encouraged not to use public transport.</p>	Moderate	<p>If staff have no other option, face masks will need to be</p>	Individual staff.



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		Staff will be advised to travel independently.		worn for travel to and from work.	
Supplies	Procurement and monitoring	<p>Management will regularly check stock of essential items, such as sterilising tablets and cleaning products to prevent shortages.</p> <p>Tesco shopping orders will continue to be placed for supplies, alternative arrangements will be made, should it be necessary or if stock is low on cleaning materials.</p>	Low		Managers
Responding to suspected case		<p>In the event of a child developing suspected coronavirus symptoms whilst attending the setting, they should be collected as soon as possible and isolate at home in line with the NHS guidance</p> <p>Whilst waiting for the child to be collected they should be isolated from others in the staff room with windows opened for ventilation.</p> <p><b>The staff member responsible for the child during this time should be the supernumerary staff member and they should be wearing PPE provided.</b></p> <p>The area should be thoroughly cleaned, immediately, the person responsible for cleaning the area should wear the PPE provided.</p>	Moderate/ High	<p>Strict illness policy will be in place.</p> <p>It may be required that the bubble of the unwell child would have to self isolate following NHS guidance.</p> <p>Full PPE kit will be available- including gloves, apron and face shield.</p>	





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		In the event of a staff member developing suspected coronavirus symptoms whilst working at the nursery, they should return home immediately and isolate at home in line with the NHS guidance			
Outings	Mixing Groups	Outings will be temporarily banned. Gardens should be fully utilised.	Low		

Government guidance changes on 30.7.20

Self-isolation period of 7 days now 10 days for anyone who has symptoms or tests positive